

# GURU NANAK INSTITUTE OF DENTAL SCIENCES & RESEARCH

157/F, Nilgunj Road, Panihati, Kolkata – 700 114

Telephone: - 2583-9998/9997/8333

## MINUTES OF THE MEETING

Committee Name : Internal Quality Assurance Cell

Date & Time of Meeting : 02/05/2019 at 2:30 pm

Notice No : Gn/Admn/19/181

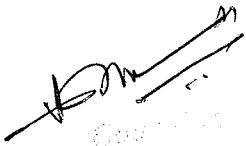
Venue : Board Room , 5<sup>th</sup> Floor , GNIDSR

Members Present :

1. Prof Dr J. Bhattacharyya – Principal ( Chairperson )
2. Mr Simarpreet Singh – Nominee from Narula Education Trust ( Director JIS Group )
3. Prof Dr Amit Ray – Senior Faculty ( HoD , Oral & Maxillofacial Surgery )
4. Prof Dr Paromita Mazumdar - Senior Faculty ( HoD , Conservative Dentistry & Endodontics )
5. Prof Dr Soumitra Ghosh – Senior Faculty cum Hospital Superintendent ( IQAC Coordinator )
6. Prof Dr Prasenjit Banerjee - Senior Faculty ( Professor , Orthodontics )
7. Prof Dr Preeti Goel – Mid Level Faculty (Professor , Prosthodontics )
8. Prof Dr Richi Burman – Mid Level Faculty ( Professor , Oral & Maxillofacial Surgery )
9. Dr Manish Jha – Entry Level Faculty ( Senior Lecturer , Orthodontics )
10. Dr Baisakhi Banerjee – Entry Level Faculty ( Senior Lecturer , Biochemistry )
11. Dr Kasturi Mukherjee – Nominee from Alumni ( Consultant Orthodontist )
12. Dr Jayanta Ghosal – Nominee from Industry ( Consultant Paediatrician )
13. Dr Debadeep Chakravarty - Nominee Employer ( Consultant Maxillofacial Surgeon , Peerless Hospital )
14. Ms Trisha Banerjee – Student Representative

Members Absent :

1. Mr Jyoti Banerjee – Nominee from Society ( St Xaviers Institution , Panihati , Kolkata )
2. Mr. Rana Ghosh – Administrative Head , GNIDSR
3. Mrs Sukanya Chakraborty – Nominee from Parent

  
Coordinator  
Internal Quality Assurance Cell  
GNIDSR

## PROCEEDINGS

### **Agenda No 6.00 : Introduction to the Meeting**

The chairperson welcomed all members present to the meeting. Leave of absence was granted to the absentees.

### **Agenda No 6.01 : Confirmation of the Minutes of the Last Meeting.**

Notes & Discussion : The minute of the previous meeting were circulated. As no comments were received , the same may be confirmed by the cell.

Resolution : The minutes of the previous meeting is confirmed as approved.

### **Agenda No 6.02 : Continuous Internal Examinations ( New Pattern )**

Notes & Discussion : The Principal briefed the members about the inputs received from the HoDs was positive and pattern and syllabus was discussed with each department. The dates and mark distribution as suggested by Curriculum Committee last month was briefed. The chairperson informed the members that revised examination guideline will be presented in the board next month and displayed on website thereafter.

Resolution : The information was noted by all members and principal was requested to pursue the matter with the curricular committee for implementation in 2019-20 session positively.

### **Agenda No 6.03 : Use of E-Learning Portal & Attendance App**

Notes & Discussion : The implementation of online attendance app was discussed by Dr Burman. The e-learning portal was demonstrated to the members. The cell was informed that the DEU trained the faculties for use of attendance app and institute's LMS in February. Mr Simarpreet Singh proposed using one of the classrooms in the new smart learning block be a dedicated Flip Learning classroom , on similar lines with JISCE.

Resolution : The proposals was lauded and the principal was requested to convey the concept to the civil department. The members sought quarterly report on usage of the e-learning portal by the students.

### **Agenda No 6.04 : NSS and Extention Activities**

Notes & Discussion : The cell members discussed about the extention activities conducted in the institution. Large number of activities were conducted in association with professional organizations , health camps , blood donation drives , however activities on holistic healing , green initiatives and charity to the society needed further impetus to inculcate such values in students. In addition , Dr Goel pointed out that inspite

of doing a plethora of extension activities , the institute needed further impetus in media coverage of the activities and documenting the letters of appreciation for these activities.

Resolution : The cell resolved that the NSS unit of the institution needed to be more proactive and conduct swaatch bharat activities , clothes and medicines related charity and plant a tree campaigns by the institution.

**Agenda No 6.05 : Report on Research Opportunities & Spectrum of Studies**

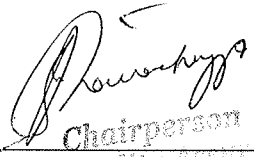
Notes & Discussion : Prof Dr Mazumdar presented the report on the spectrum of research activities done and transformation to scientific papers. She highlighted that only 45 percent of the dissertations were being transformed to scientific papers and it needed much augmentation and impetus from HoDs. The patients treated by the studies was significant , but no patents were filed. Faculty & PGs needed mandatory training in Intellectual Property , Clinical Trails and Collaborative Studies & Grants. Mr Simarpreet shared the contact details of Mr Bhattacharyya , an IPR attorney with the Principal.

Resolution : The cell noted the findings and proposed that the R & D committee monitor the topics selected for dissertation based on its impact to the society. The cell suggested that IPR be mandatorily covered in the scientific writing and publishing course , held for PGs done every year.

Minutes Recorded by : Dr Baisakhi Banerjee

Minutes Drafted by : Dr Preeti Goel

Annexed : Signature Sheet dated 06/05/2019 vide circular Gn/Admn/19/181

  
Chairperson  
Internal Quality Assurance Cell  
Principal, GNIDSR  
IQAC Chairperson

  
Coordinator  
Internal Quality Assurance Cell  
GNIDSR